

Subject: Update: HACC's Preparation for the Coronavirus – June 25, 2020
Date: Thursday, June 25, 2020 4:53:35 PM

Good afternoon, colleagues!

Now that we have announced that HACC will offer mostly remote instruction or virtual learning for fall, we want to show current and future students that they can handle remote instruction.

We are seeking written and video testimonials from students who were hesitant, scared or worried about taking a remote instruction class, but overcame these feelings after starting the class.

By June 30, please invite students to do the following:

1. Create a video and/or submit a written testimonial **and** image (using the guidelines on our [webpage](#))
2. Share the following information in the video and/or written testimonial:
 - a. What were your feelings when you learned that your class was going to be remote instruction?
 - b. How did you overcome your feelings?
 - c. What was your experience like?
 - d. What do you think of remote instruction now?
 - e. What would you say to others who may be hesitant or confused about remote instruction?
 - f. What tips would you share?
2. Complete the #HACCtogether [online form](#)

Thank you for your assistance in helping students reach their goals!

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the website, please submit the online form located on the website. Please see the webpage section called "[Information for Employees](#)." If you would like to see the information being communicated to students, please see the webpage called "[Information for Students](#)."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

John J. "Ski" Sygielski, MBA, Ed.D.
Pronouns: He, Him, His
President & CEO
HACC, Central Pennsylvania's Community College

1. What are our low-enrolled programs, currently? How does the College plan to address these programs and associated faculty?

As part of the program review process, we assess why programs are low enrolled. We recently moved programs in horticulture, enology and viticulture to workforce development. Since there were no full-time faculty involved, it did not impact our faculty complement. For other programs that are low enrolled, if there are tenured faculty, we have moved them into other program areas that have sufficient enrollments to support full-time faculty.

2. Is there a process in place to provide faculty with the technology they need to teach remotely?

Yes. Here is the process:

- Faculty members who are still in need of technology should contact their school dean.
- School deans will coordinate with their assigned Office of Information Systems and Technology (OIST) point-of-contact to address faculty technology needs.
- The OIST point-of-contact will ensure the technology is prepared and ready for faculty to pick up.
- The school dean and OIST point-of-contact will coordinate a scheduled time and location for the faculty member to pick up their technology.

3. What process is in place to allow an employee to print a document while working remotely?

Employees may use the [student print request form](#) to request that a document be printed and mailed to their home. The bookstore will print the documents and send them through mail to the employee's home. Please note that delivery can take up to seven days.

4. Where can I find additional information for new students regarding placement testing?

Please encourage new students to join us for an interactive one-hour Zoom session about studying at HACC:

Date: July 2, 2020

Time: 2 p.m.

Zoom Link: **[Zoom information is redacted for security purposes.]**

We will walk them through the [placement testing](#) and registration processes.

A variety of HACC experts will be available to answer questions and help them through the process.

YOU ALWAYS HAVE A CHOICE

You don't have to buy from anyone.
You don't have to work at any particular job.
You don't have to participate in any given relationship.
You can choose.

You steer the course you choose in the direction
of where you want to be today, tomorrow, or in
a distant time to come. You hold the tiller.

You can decide to alter the course of your life at any time.
No one can ever take that away from you.
You can decide what you want and go after it.
It's always your next move.
~modified by John Dame