

Subject: Update on HACC's Pandemic Planning – Aug. 12, 2020
Date: Wednesday, August 12, 2020 4:59:42 PM

Good afternoon, colleagues!

Are you getting questions about the differences between remote instruction and virtual learning? [This video is available](#) to help clear up any confusion. Please share it with students to help them make decisions that will work best for them. Kudos to Connie Ogle, assistant professor of Foundational Studies, who expertly communicated this helpful information!

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the website, please submit the online form located on the website. Please see the webpage section called "[Information for Employees](#)." If you would like to see the information being communicated to students, please see the webpage called "[Information for Students](#)."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

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Pronouns: He, Him, His
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- 1. Is there a chart available for what to expect and do if you come in contact with an employee or student who has tested positive for COVID-19? Who makes notifications? What expectations are to occur? Who takes the employee and the contacts off the schedule? Are they compensated for the days they are not able to work due to quarantine? Is there a group that follows up with exposed individuals?** HACC's processes and procedures related to COVID-19 are posted for employees on our [website](#). The College is following the COVID-19 [regulations](#) from the Centers for Disease Control and Prevention (CDC) and the [Pennsylvania Department of Health](#).

When HACC is notified of a potential or confirmed COVID-19 case, the Office of Human Resources coordinates with the employee regarding their need for time off and obtaining supporting appropriate documentation. Additionally, the Pennsylvania Department of Health is notified of the case, and the appropriate notifications are made internally in accordance with Health Insurance Portability and Accountability Act (HIPAA) and Family Educational Rights and Privacy Act (FERPA) regulations. The College does not conduct contact tracing. Instead, contact tracing is conducted by the Pennsylvania Department of Health.

The 14-day required quarantine for [out-of-state travel](#) is the result of the Governor's order, which affords employees the ability to use leave under the Families First Coronavirus Response Act (FFCRA). FFCRA leave is not deducted from their accrued leave and has a special code. If an employee falls into that category, the employee needs to report to Della Archer, director of employee relations, at daache2@hacc.edu. Information regarding the FFCRA is listed on [myHACC](#).

The collegewide COVID-19 Task Force continues to meet and will provide recommendations to the president's Cabinet regarding spring 2021 semester plans.

2. Why weren't the people who came in contact with the person who tested positive immediately contacted instead of it being heard through "the grapevine?" Where's the transparency?

The College is committed to transparency in all COVID-19 operations. When HACC is notified of a potential or confirmed COVID-19 case, the employee(s) involved are contacted by the Office of Human Resources.

The College is following the [Centers for Disease Control and Prevention](#) (CDC) and [Pennsylvania Department of Health](#) regulations, as well as being bound by HIPPA and FERPA regulations to maintain employee and student confidentiality.

The College does not do contact tracing. Contact tracing is conducted by the Pennsylvania Department of Health.

Quote: *People with purpose, goals and visions have no time for drama. They invest their energy in creativity and focus on living a positive life. ~Ashutosh Kharabe*