

HACC Assessment Record

Organizational Unit:

Board of Trustees - Governing Board

Assessment Start Date:	March 2013	
Alignment to Strategic Plan:	SP Goal II: Organizational Excellence <ul style="list-style-type: none"> Objective 8: Improve collegiality, civility, and trust throughout the college. Objective 9: Continuously improve the organizational structure. Goal III: Operational Excellence <ul style="list-style-type: none"> Objective 12: Improve communication with internal and external stakeholders. Objective 13: Adopt best practices in higher education for financial planning and management. 	
Sources of Evidence to be used: <i>(Measures that would point to achievement of goal/objective. Examples: databases, focus group feedback, surveys. See p. 10 of Guide.)</i>	<ul style="list-style-type: none"> Discussion Points Survey Findings BOT Governance documentation Best Practices Middle States Characteristics of Excellence (Standard 4) 	
Type of Assessment :	Performance-Evaluating	
<ul style="list-style-type: none"> Information– Gathering <i>(needs assessments, inventories, establishing baselines)</i> Performance–Evaluating <i>(How well are we doing? Have we improved?)</i> 		
IF ASSESSMENT IS PERFORMANCE-EVALUATING:		
*Benchmarks and Performance Targets are critical when evaluating performance. They may or may not be as critical when gathering information, although a rubric may be developed to organize categories under consideration.	Benchmarks or Standards (See pp. 11 – 13 of Guide)	Performance Target (See pp. 13 – 17 of Guide)
	<ul style="list-style-type: none"> Local Standards (derived from open-ended survey) External Standards (Middle States Characteristics of Excellence) 	Alignment between locally-developed standards, governance documentation, and external standards.
Findings: <i>(What did we learn from this assessment? What did the evidence say?)</i>	Trustees place high value on the work that they do, with priorities emerging around: <ul style="list-style-type: none"> The Trustee Voice The President Personnel-Institutional Organization Financial Issues Policies, Procedures, and Approvals Planning The Physical Campus 	

	<ul style="list-style-type: none"> • Legal Issues and Legislative Efforts • Partnerships and Community • Commitment to Students and Participation at HACC Events <p>A study of Board governance documentation and the Middle States standards showed strong alignment with the Board’s body of work, with only a few areas needing further development.</p>
<p>Decision-Making: <i>(What changes of practice are indicated? What budget priorities are established? What accomplishments should be celebrated and showcased?)</i></p>	<p>Trustees have determined:</p> <ul style="list-style-type: none"> • To set a goal for AY13-14 to strengthen policies, procedures, and practices surrounding Trustee recruitment, selection, and onboarding. • That Board Policies 021 and 031 and HACC AP894 are to be updated to reference the PA Commonwealth Conflict of Interest Disclosure form. • That individual Trustee self-assessment, using an instrument much like that provided by AGB, should be completed annually by each Trustee. Responses should be anonymized before sharing with the full Board. • That assessment of full Board effectiveness should be conducted once every 3 years, beginning next year to coincide with the reappointment decision of the College President.
<p>Assessment Closing Date:</p>	<p>May 30, 2013</p>
<p>Notes:</p>	<p>Supporting Documentation</p> <ul style="list-style-type: none"> • HACC Board of Trustees 2013 Self-Assessment • Board of Trustees Self-Assessment: A Response • PA Statement of Financial Interests Disclosure Form • Pennsylvania State Ethics Commission Website (Position Statement)